

## MCS Share Transfer Agent limited

CIN : U67120WB2011PLC165872

F-65, 1<sup>st</sup> Floor, Okhla Industrial Area, Phase -I, New Delhi -110020

Phone No.: 01-41406149, Fax:011-41709681

E-mail: admin@mcsregistrars.com, Website: www.mcsregistrars.com

Ordinary Post

Date: 13.11.2018

Folio No.:

Name:

Address:

Pin Code:

Dear Shareholder,

Unit: Pasupati Acrylon Limited

Re: DETAILS OF BANK ACCOUNT, EMAIL ID AND PAN AND DEMAT OF SHARES

We would like to inform you that in terms of SEBI Circular dated 20.04.2018 bearing no. SEBI/HO/MIRSDOP1/CIR/PI2018173 directed all listed Companies to send Notice to the Physical Shareholders who have not updated their Bank Details / PAN for making payment of dividend to the shareholders through approved electronic modes and also directed that updated Bank Details of the shareholders must be maintained by the Companies and if not available the same must be obtained from the concerned shareholders.

Accordingly, those who are holding shares in physical form and receiving their dividends by Warrant/Demand Draft etc are requested to please fill in the form as printed below and submit it along with an original Cheque, duly cancelled, to us at our above address for updation of record for payment of any future dividend. **Pay, Please note that your signature on the form should be attested by your Bank.**

Please also provide your Email Id, Phone No. for records as well as for receiving communications by electronic means in accordance with various Circulars issued by the Ministry of Corporate Affairs from time to time.

In this connection please note that in terms of aforesaid Circular of SEBI above referred information should reach Company or RTA within 21 days from the date of this notice.

Further SEBI vide its circular dated 7<sup>th</sup> July 2018 has made it mandatory that w.e.f. 5<sup>th</sup> December 2018 Transfer of Shares would be carried out only in de-mat form. For de-mat of shares you have to open a Demat account with any Demat Co./Bank (D.P) near your area and lodge your physical shares with such DP and get your shares de-mat at the earliest.

It is specifically specified by SEBI/BSE that any shareholder wants to transfer shares from 5-12-2018 it should be in Demat form, Physical shares will not be accepted except in case of transmission and transposition of securities.

Please ensure to company above at the earliest in order to avoid inconvenience.

Thanking you,

Yours faithfully,

For MCS Share Transfer Agent Limited

Authorized Signatory

----- TEAR HERE -----

BANK DETAILS, COPY OF PAN, EMAIL ID ETC. REGISTRATION FORM

To:

MCS Share Transfer Agent Ltd.

Unit : (Pasupati Acrylon Limited)

F-65, 1<sup>st</sup> Floor, Okhla Industrial Area,

Phase-1, New Delhi - 110020

Dear Sirs

I give my consent to update the following details in your records for sending communications by electronic means in compliance with the circulars as referred to in your letter dated 27/08/2018.

1. First / Sole Shareholder's name :	
2. Registered Folio No.	
3. Address:	Pin Code:
4. E-mail	
S. fin	(enclose self-attested copy)
6. Contact Nos.	
7. Particulars of Bank Account :	(enclose cancelled cheque)
a. Bank Name	
b. Branch Name and its address	
c. Telephone Number	
d. Bank Account Number	
e. IFSC Code of the Bank Branch	
f. MICR No.	

Signature(s) of Shareholder(s) \_\_\_\_\_

This being a computer generated letter no manual signature is required

Regd. Office: MCS Share Transfer Agent Limited, 12/1/5 Manoharpukur Road, Kolkata- 700026